

4. BUILDING INTERIOR:

Description:

The two big items associated with the building's interior are carpet and paint. All of the carpet was replaced during the 1996-67 remodel. It has all replaced again, in three stages, with the upstairs in the education wing having been completed in the summer of 2016. Painting is a nearly perpetual activity with some rooms being repainted nearly every year.

Doors, including the closure mechanisms and locks are another continuing maintenance item. The Staats Street door has an electronic keypad entry system. The system can be programmed so different groups can have their own combination. The church secretary keeps a list of which groups have access and what the combinations are. She can also change the combination. It is a good idea to change all combinations on a regular basis.

Another significant indoor item is lighting. There has been an ongoing project to replace existing lighting with LED bulbs. The gym florescent lights were replaced with LED's in Dec. of 2017, and the fixtures were rewired to remove the ballasts at the same time.

Operation and Maintenance:

Carpet: The church owns a carpet cleaning machine and the custodian normally cleans the carpets although professional carpet cleaners have been used. The church should budget to replace the carpet on one floor about every 5-7 years.

Doors: The glass entry doors can get out of adjustment and not close properly. This can usually be remedied by adjusting the center post, in the case of the Staats Street door, or the door closure mechanism. The double doors leading to the narthex sometimes rub on the carpet. This can be remedied by adjusting a screw in the bottom pivot or by adding an additional washer. When new carpet was installed the pivot adjustment lifted the door off the carpet but this caused the door bind at the top and the top of the doors had to be ground down on the top in order for the doors to operate properly.

Several of the outside doors have had the key holes blocked by Bend Lock and Safe so they can't be opened from the outside. This was done to limit the number of entry points.

All or nearly all inside doors can be locked including the sanctuary doors. However, the center post for the sanctuary has been removed and it would have to be replaced if those doors were to be locked. The post is stored in the bell tower.

There are two types of keys, a general key and a master key. The general keys will open most doors and the master keys will open all doors except the finance office and the showers.

System Installers:

Glass entry doors: Commercial Door and Hardware; 1105 SE Centennial Ct. #A; Bend, OR 97702;
541-540-2142.

Door locks including the combination keypad: Bend Lock and Safe